

# VIRTUAL IS OUR NEW REALITY

Join our staff on Facebook Live

- Microsoft Word
  - **Tuesday June 23 at 10:00am**  
Learn how to use Word to create a professional looking résumé and cover letter.
- Online Interviewing
  - **Thursday June 25 at 1:00pm**  
Learn all about online interviewing and the tools you will need.
- Working Remotely
  - **Friday June 26 at 10:00am**  
Learn about making adjustments to working from home successfully.

Tune in all three days by visiting the  
Workforce Center of Will County Facebook Page or  
<https://www.facebook.com/WorkforceCenterofWillCounty/live/>



The staff at the Workforce Center of Will County are here to help. Call 815.774.6354 or email [careerservices@jobs4people.org](mailto:careerservices@jobs4people.org) and let us help you with your job search.